

Safety Bulletin

FIRE SAFETY

ALWAYS

- ✓ Recognize fires by using your senses – hearing, sight, touch and smell. Emergencies are often signaled by something unusual that catches your attention.
- ✓ Keep emergency telephone numbers in a handy location, such as by the telephone or near the fire extinguishers.
- ✓ Observe all “No Smoking” signs.
- ✓ Maintain a neat, clean work area, and prevent accumulations of rubbish.
- ✓ Keep fire doors, exits, stairs, fire lanes and fire-fighting equipment clear of obstructions.
- ✓ Keep all flammable materials away from furnaces or sources of ignition. Put oil and paint soaked rags in covered metal containers.
- ✓ Report any fire hazards, especially electrical hazards that are beyond your control to your supervisor.
- ✓ Know where fire extinguishers are kept, what each is for, and how to use.
- ✓ Remember the word PASS: P-pull the pin; A-aim the nozzle; S-squeeze the handle; S-sweep from side to side.
- ✓ Identify escape routes from every floor and know where to meet outside. Have regular fire drills.
- ✓ Use water or a fire extinguisher to put out small fires.
- ✓ Stop, drop and roll if your clothes catch on fire.
- ✓ Crawl to your escape. Smoke and heat rise and the air near the floor is cooler and cleaner.
- ✓ Take measures to decrease your risk of injury and risk to others.
- ✓ Think safety – be alert and avoid potentially harmful conditions or activities that increase your injury risk.
- ✓ Handle the fire emergency in the safest manner, obtaining as much knowledge as possible.
- ✓ Evaluate and approach the emergency with great care; a careful and thorough evaluation, assessment and initial response to a fire emergency may make the difference between an emergency and a disaster.
- ✓ Utilize a cautious approach, the potential multiple hazards require special considerations.
- ✓ Call for assistance, recognize the fact that you may not have the proper training or protective equipment to handle the emergency.

- ✓ Isolate the area, keep non-essential people out the emergency area.
- ✓ Take self-protective actions to keep from becoming another victim and thereby becoming part of the problem instead of part of the solution.
- ✓ Remain calm

NEVER

- ✓ Overload circuits
- ✓ Leave an open flame unattended.
- ✓ Empty ashtrays into a wastebasket – keep a can filled with baking soda to dispose of butts or douse them first with water.
- ✓ Try to put out a fire that is getting out of control.
- ✓ Use water on electrical fires.
- ✓ Run when your clothes catch on fire.
- ✓ Enter a fire-damaged building unless authorities say it is okay.
- ✓ Place yourself and/or others in danger if the emergency is beyond the capability of yourself and available resources, withdraw to a safe location and wait for resources that have the capability to handle the emergency. (Dead or injured heroes are no help to anyone)
- ✓ Proceed if you are not properly protected.

Personal Protective Equipment

- As needed and available
- Boots
- Fire Extinguishers
- Gloves
- Goggles
- Respirator

Potential Hazards

- Fuel
- Hazardous materials
- Heat
- Natural disasters
- Oxygen
- Carbon monoxide
- Emergencies
- Hazardous Materials
- Personal Protection Equipment
- Tunnel Emergency-Fire
- Explosions